



Shahada Taluka Educational Society and Co-Operative Educational Society Limited's
Affiliated To S.N.D.T. Women's University, Mumbai

Senior Arts Mahila Mahavidyalaya, Shahada, Dist-Nandurbar.

(NAAC Reaccredited Grade B C.G.P.A. 2.07)

Phone No.- 02565-223232

College Code – B.A.- 070, B.C.A.- 269

Email: artsshahada070@gmail.com

Dr. Kailas R. Chavhan
(M.A. NET Ph. D.)
Incharge Principal

Shri. Motilal F. Patil
(M. Sc. Agri.)
Chairman

Year – 2022-23

Policies and Procedures for maintaining and utilizing physical, academic, and support facilities.

Policy Details:

The college has developed systems and procedures for maintaining and utilizing infrastructure and facilities. The college has regular maintenance and periodic checkup of essential facilities.

Our policy is to have a useful mechanism for the maintenance of the infrastructure and other facilities as to have optimum utilization of the facilities to have effective college functioning.

Systems for Maintenance and Utilization:

- It is permanent non-aided but a constant effort is made to provide the dedicated and best services and educational equipment.
- Budget provisions are made for repairs and maintenance.
- An establishment/repairs and maintenance committee is formed.
- Departmental requirements for new purchases and maintenance of old is collected every year and approved in the College Development Committee meeting.
- Stakeholders' suggestions are also considered.
- The office interprets and analyses the requirement based on priority.
- The institution has planned an annual maintenance contract (AMC) for physical facilities and equipment and maintained it on regular basis, currently as per need base maintenance is done by the service provider on an immediate service base.

Procedures for maintaining and utilization:

- The cleaning and the maintenance of the classrooms and computer laboratory are done by the non-teaching staff as per the cleaning schedule.
- Toilets and service areas are cleaned by an outsourced person from the Sweeper.
- Computer Laboratory rules and regulations are prepared and displayed for students.
- The college website is maintained regularly by the website provider.
- Maintenance of electrical equipment is regularly done through service agency visits on a call basis.
- The rainwater harvesting system is an ecosystem on our campus. All the facilities like sports facility, health care center and parking facility are maintained on regular basis.


IQAC Coordinator
Shahada Taluka Educational Society &
Co-operative Educational Society Limited's
SENIOR ARTS MAHILA MAHAVIDYALAYA
Taluka, Shahada, Dist. Nandurbar - (425409)




PRINCIPAL
Shahada Taluka Educational Society &
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Senior Arts Mahila Mahavidyalaya
Taluka- Shahada, Dist. Nandurbar